

Spring 1-26-1977

Senate Meeting January 26, 1977

Academic Senate
Illinois State University

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ACADEMIC SENATE MINUTES
(Not Approved by the Academic Senate)

January 26, 1977

Volume VIII, No. 10

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Meetings of the Academic Senate are open to members of the University community. Persons attending the meetings may participate in discussion with the consent of the Senate.

Persons desiring to bring items to the attention of the Senate may do so by contacting any member of the Senate.

Academic Senate Minutes
(Not Approved by the Academic Senate)

January 26, 1977

Volume VIII, No. 10

Call to Order

The meeting of the Academic Senate was called to order by Chairperson Cohen at 7:00 p.m. in Stevenson 401.

Roll Call

The Secretary called the roll and declared a quorum to be present.

Approval of Minutes

VIII, 54 A motion (Bown/Frisch) to approve the minutes of January 12, 1977 carried.

Resignation of Senators

VIII, 55 A motion (Quane/Campagna) was approved to accept the resignations of student senators Rusty DePew and Ned Heflin with regrets.

Seating of New Senator

The new off-campus student senator, John Woerly, was seated.

Chairperson's Remarks

A resolution was read by Chairperson Cohen thanking Dr. Charles Morris for his years of service on the Senate:

"Resolved that the Academic Senate of Illinois State University wishes to thank Charles Morris for his five and a half years of service on the Senate.

As first chairperson of the Senate, he was instrumental in establishing its organization, which has endured to this day. Then after a brief absence he returned to the Senate in his capacity as Secretary of the University. The Senate wishes to thank Dr. Morris for the constructive role he has played in formulating this body and effecting its purposes."

VIII, 56 A motion (Quane/Merriman) to communicate this resolution in the appropriate form to Dr. Morris was approved.

Administrator's Remarks

The "State of the University" speech will be presented by Provost Horner on Tuesday, February 1, at 4:00 p.m., in the Old Main Room of the Student Union, according to President Budig.

Provost Horner said that the question that had been raised at the last meeting on the accuracy of the data in the Academic Plan has been resolved for the current edition of the Plan. He said the data was accurate, but there was a problem with perception. In the future, Provost Horner said he hopes to see

us come up with a better presentation of data.

The Budget Team is continuing the process of putting together the FY78 budget.

Student Body President's Remarks

There were none.

Professional and Technical Staff Council's Remarks

There were none.

ACTION ITEMS:

Election of Faculty to Presidential Search Committee

The Senate elected three faculty members to the Presidential Search Committee. According to the Board of Regents guidelines, there could be no more than one representative per College. Faculty senators could make nominations from the floor. The three faculty members elected to the PSC were Donna Workman (HPERD), Charles Sherman (C&I), and Ralph Smith (Information Sciences).

Committee Appointments -- Faculty

- VIII, 57 On a motion (Law/Quane) the appointments to the University Curriculum Committee were approved. (See appendices). Mr. Gordon voted in opposition.

Report from Student Affairs/Rules Committee re Union Board, Forum Committee, and Entertainment Committee

- VIII, 58 Mr. Law made several editorial changes in the Report of the Student Affairs/Rules Committee. In the title, the word "Draft" is to be eliminated. Also on the first page, 5. V. a. should read, "One student Academic Senator appointed by the Vice Chairperson of the Academic Senate." Under the membership of the University Union/Auditorium Board, instead of 1 Union Director, it should read "the Union Director." A motion was made (Law/Campagna) to approve the report from the Joint Student Affairs/Rules Committee with the above changes.

- VIII, 59 A motion (Bown/) to amend the main motion to delete the Policy and Programming Subcommittee Memberships of the University Union/Auditorium Board died for lack of a second. A motion (Hicklin/Gordon) to amend the main motion to include a statement prohibiting members of the committees being approved from drawing salaries from any source as a part of their services on those committees was made. The reasoning behind this motion is that there should be no remuneration from student fees or general revenue funds for people serving on university committees. Mr. Carlile disagreed with this motion and said that this matter should be left up to the student fee system. The Senate should not get involved in it. At the present time, according to student fee guidelines, no one can vote him or herself a salary. Mr. Christiansen thought the amendment needed more study. A motion (Christiansen/Phillips) to refer the Hicklin/Gordon amendment back to the Student Affairs/Rules Committee failed. A vote was taken on the (Hicklin/Gordon) motion, and it passed. Discussion went back to the main motion.

- VIII, 61 A motion (Rhodes/Quane) was made to amend the proposed statement of functions of the University Forum Committee with the following substitution: "To arrange for a program of lectures designed to meet the broad and diverse intellectual needs and interests of the university community with special

- VIII, 62 attention to the concerns of students." Mr. Rhodes thought that the Forum Committee should emphasize students' concerns but aim at the broader university community. A vote was taken on the Rhodes/Quane amendment and it passed. A motion was made (Quane/Merriman) to delete #7 on the first page of the report which states that the President of the University should abolish the University Auditorium Advisory Committee with its function being assumed by the University Union/Auditorium Board. Mr. Carroll said that the committee decided to include #7 in the report because there was an overlapping of functions with the Advisory Committee and Union Board, and the Union Board could handle those functions better than the Advisory Committee. Mr. Tarrant suggested a change for the wording of #7: The President of the University "be requested" to abolish. . . instead of "should." Mr. Gamsky agreed that "be requested" would be more appropriate wording. A vote was taken on the motion to delete #7 and it failed. #7 will remain in the report.
- VIII, 63 A motion (Law/Weseman) to change the wording in #7 to "be requested to abolish"
VIII, 64 instead of "should abolish" carried. A motion (Quane/Collie) to delete the word "student" from the following sentence: "The chairperson of the Committee would be selected from student membership by a majority vote of those members attending the first meeting" from the Membership of the University Forum Committee." Mr. Campagna, Mr. Phillips, and Mr. Bown expressed the viewpoint that the Forum Committee is funded by student fees and that, therefore, the chairperson should be a student. Mr. Gordon thought it should be left up to the Forum Committee to choose the chairperson of the committee because in the future the members may want it that way. The operating rules of these committees should not be made too detailed. A vote was taken on the motion to delete the word "student" and the motion failed. A vote was taken on the main motion to approve the report from the Joint Student Affairs/Rules Committee as amended and it was approved. (See appendices).
- VIII, 65 Mr. Gamsky said there was a conflict on the interpretation on item #6 in the report that had just passed, on whether the restriction on charging user fees applies only to the current situation or if it is an on-going thing. Mr. Gamsky thought it applied only to the current situation. Mr. Law assumed this restriction would be only for this year. Ms. McMahan suggested a sense of the Senate resolution could clarify this matter. A motion (Law/Lohr) to indicate the sense of the Senate is that the restriction on charging user fees applies only to this year was made. Mr. Tony Basile from the Entertainment Committee Fee Board said that if Forum Committee is forbidden from ever charging fees, it may end up non-existent. He said the Forum Committee and Entertainment Committee Fee Boards were never asked for their opinions. Mr. Parr and Mr. Carlile agreed they had assumed this restriction applied only until further notice was given. Mr. Carroll said this matter should have been handled by committee. A vote was taken on the sense of the Senate resolution, and it failed. Mr. Gamsky may assume the Senate opposes user fees for Forum.

Committee Appointments -- Students

- VIII, 66 On a motion (Carroll/Carlile) three students were appointed to the Elections Committee. (See appendices).
- VIII, 67 A motion (Law/Lohr) was made to approve appointments to the Entertainment Committee, University Forum Committee, and University Union/Auditorium Board. By a suggestion of Ms. Merriman, approval of the membership of these committees was done individually. The membership of the Entertainment Committee was approved. In considering the membership of University Forum Committee, an amendment to the main motion was made (Rhodes/Merriman) to delete Ms. Bianca
- VIII, 68

VIII, 69 Urbanski, Chairperson of the Forum Committee, from the membership list. Ms. Urbanski is presently student teaching. Several members of the Senate stated that we should not single out a member of a committee to use as a scapegoat for the Senate to get back at the Forum Committee. Mr. Carlile said the Senate members should put their personal feelings aside and try to act rationally. A motion (Quane/Tarrant) to refer Forum's membership list back to committee failed. Mr. Rhodes indicated there was no personal prejudice in his motion to remove Ms. Urbanski from the Forum Committee. Mr. Gordon said he believed that there has been a kind of leadership on Forum which is destructive of a governance body. He though Forum needed a clear indication that the Senate means business. He said Ms. Urbanski's leadership was quite questionable. Ms. Merriman said her name should be deleted from Froum Committee because she is student teaching off campus, not because of any personal reason. Mr. Gordon said any person should be obligated morally or legally to resign their position when they are off campus. He also said more careful screening for external Senate committees is needed. A roll call vote was taken on the motion to remove Ms. Urbanski from the membership of Forum Committee. The motion passed (27-10-2). The membership of the University Forum Committee was then approved with one vacancy. The membership of the University Union/Auditorium was also approved.

Change in Date of Seating of New Senators

VIII, 70 A motion was made (Law/Quane) to approve the seating of senators at the first meeting of April. This means that the new Senate elected in 1977 would remain on the Senate until the first meeting in April, 1978. This is a directive to the Elections Committee, not a change in the By-Laws or the Constitution. Mr. Parr suggested that this be approved immediately and then later changed into a By-Law. A motion (Christiansen/Hicklin) was made to refer the seating of senators back to the Rules Committee for a draft of a By-Law. The By-Laws do not presently state when new senators are to be seated. Mr. Parr was against referral, saying that the Senate should vote favorably on this matter now and later have it become a By-Law. A vote was taken on referral and it failed. A vote was then taken on the main motion to approve the seating of senators at the first meeting in April, and it passed.

Statement of Financial Exigency Policy and Procedure

VIII, 72 Mr. Hickrod introduced the statement of Financial Exigency Policy and Procedure which had been drafted by the Ad Hoc Committee on Financial Exigency. He explained that the statement had been requested by the Board of Regents and is consistent with their recently adopted regulations. Mr. Hickrod stressed that a situation of financial exigency must affect a whole university and not merely an individual department. A motion (Hickrod/Carroll) to adopt the statement of Financial Exigency Policy and Procedure was made. Mr. Hicklin said that one of the problems of a financial emergency is that it still has to do with priorities within the university. While tenured faculty were being dismissed, other areas on campus could have increased budgets. Mr. Hicklin said this is a loophole which still exists. Ms. McMahan and Mr. Smith suggested editorial changes which were incorporated in the statement. The motion to adopt the Statement of Financial Exigency Policy and Procedure passed. (See appendices).

INFORMATION ITEMS:

Due Process for Registered Student Organizations

A draft of an amendment ot the University Handbook was distributed by Ms.

Weseman of the Student Affairs Committee. It listed the procedure for the registration of a student organization to be suspended. Previously a student organization could have its registration suspended through the UP&A Office with no fair hearing.

Retirement System Resolution

VIII, 73

Mr. Wilson stated that there are problems with the fiscal stability of the State Universities Retirement System. The state has not contributed adequate amounts of money to the system in the past few years. There is enough money to cover current payments, but insufficient money in reserve. Mr. Wilson said ISU is not in a position to do a great deal about this other than to communicate its concern to the Governor and to the state legislature asking that the State Universities Retirement System be granted increased appropriations. A motion (Wilson/Hickrod) to send the Retirement System Resolution to the Governor and the state legislature passed. (See appendices).

Committee Reports

The Administrative Affairs Committee will discuss College Dean Evaluations at its next meeting.

Mr. Cohen stated that future Executive Committee Meetings will be at 4:00 p.m. instead of 5:00 p.m.

Communications

There were no communications

Adjournment

VIII, 74 A motion (Campagna/Keeney) to adjourn was approved at 9:40 p.m.

For the Academic Senate,

Ira Cohen, Chairperson
John K. Boaz, Secretary

IC:JKB:sg

[illegible]

COMMITTEE APPOINTMENTS

University Curriculum Committee -- faculty

Lloyd Farlee, Music (2-year term)

Ralph Wray, Business Ed. & Admin. Services (1-year term)

Elections Committee -- students

Nancy Martin

Mark McCullough

John Williams

Entertainment Committee

Students: Ken Boucos
Larry Bracco
Mark Campana
Sharon Campbell
Paul Kohs
Mike Long
Mark Mariani
Janie Miller
Curt Rowden
Booker T. Suggs
Jim Teske

Student

Alternates: Lurene Kosik
Jeri Ann Rossi

Faculty: Bob Brake, Inform. Sciences
Doris Richards, Speech Path./Aud.
Vacancy
Vacancy
Vacancy

Faculty

Alternate: Vacancy

University Union/Auditorium Board

Students:	Jeanne Corso	Mark Mondul
	Michael Davis	Jane Nilles
	Claire Goldstein	Karl Plinke
	Janet Herncjar	Tom Quinn
	Nanette Ingolia	Renata Sinicki
	Laura Larson	Clema Williams
	Jeff Momoi	Vacancy

Student

Alternates: Diane Stec
Vacancy
Vacancy

Faculty: Wayne Miller, HPERD
Michael Shelly, Information Sciences
Vacancy (College of Fine Arts)

University Forum Committee

Students: Diane Daniels
Debbi Dombeck
Scott Erwin
Joe McGuire
Eric Pitcher
Jon Radford
Vacancy

Student

Alternates: Sheryl Losser
Vacancy

Faculty: Ruth Freyberger, Art
James Scrimgeour, English
Jon Marlow, Art
Vacancy

Faculty

Alternate: Edmund Shlens, BUA

Faculty

Alternate: Vacancy

Union Director:

Bruce T. Kaiser

REPORT OF THE STUDENT AFFAIRS/RULES COMMITTEE
re Union Board, Forum Committee, and Entertainment Committee

1. Be it Resolved that a liaison person be appointed by each external committee, who shall be a member of the external committee with the responsibility of reporting a summary of the actions of the external committee periodically as requested by the Student Affairs Committee.
2. Be it Resolved that budgetary requests and programmatic decisions shall be the responsibility of the entire committee and not the responsibility of committee leaders and their administrative advisors.
3. Be it Resolved that these Senate external committees shall remain Senate external committees.
5. Be it Resolved that these external committees should submit to the Rules Committee for subsequent Senate approval a set of By-Laws that specifically include the following provisions:

- I. Statement of functions as included in the Academic Senate By-Laws.
- II. Provision for regular financial reports.
- III. Specified responsibilities for officers and members, both student and faculty.
- IV. Provision for budget and program approval procedure.
- V. Screening Procedures for Student Members.

Screening Committee

- a. One student Academic Senator appointed by the Vice Chairperson of the Academic Senate
- b. One Assembly member appointed by the SA President
- c. One non-returning Committee member

Committee positions shall be screened beginning the week of March 1 of each academic year, with appointments becoming effective April 15 of that academic year.

- VI. Any other considerations deemed necessary by the Committee.
6. Be it Resolved that the University Forum Committee shall be instructed to operate within its existing budget--without charging user fees--and attempt to get the best programs possible for the limited amount of resources available.
7. Be it Resolved that the President of the University be requested to abolish the University Auditorium Advisory Committee with its function being assumed by the University Union/Auditorium Board.
8. Be it Resolved that members of the Union Board, Forum Committee, and Entertainment Committee shall be prohibited from drawing salaries from any source as part of their services on those committees.

10. Entertainment Committee

There is hereby created a standing committee entitled the Entertainment Committee.

Membership. (16)

- 11 students
- 5 faculty
- 2 student alternates
- 1 faculty alternate

The chairperson will be elected from among the student membership and will vote only in case of a tie. Membership selection will be according to standard selection procedures for student-faculty committees. The beginning of the term of membership shall be April 15.

Functions.

1. The Entertainment Committee shall have the responsibility to plan for, and to bring events to the University campus from the broad spectrum of the performing arts.
2. To study the publicity materials provided by booking agents and to seek other information concerning prospective talent for programs.
3. To make plans for the time and places for performances.

Disposition of Studies and Recommendations. To Entertainment Program Board for funding and the Student Affairs Committee of the Academic Senate for policy matters and functions.

22. University Forum Committee

There is hereby created a standing committee entitled the University Forum Committee.

Membership. (11)

7 students
4 faculty
2 student alternates
1 faculty alternate

The chairperson of the Committee would be selected from student membership by a majority vote of those members attending the first meeting. Membership selection will be according to standard selection procedures for student-faculty committees. The beginning of the term of membership shall be April 15.

Functions.

To arrange for a program of lectures designed to meet the broad and diverse intellectual needs and interests of the university community with special attention to the concerns of students.

Disposition of Studies and Recommendations. To the appropriate Program Board for funding and the Student Affairs Committee of the Academic Senate for policy matters and functions.

24. University Union/Auditorium Board

Membership. (17)

14 students

3 faculty (1 being from the College of Fine Arts)
the Union Director (non-voting, ex-officio member)

3 student alternates

1 faculty alternate

The membership of the University Union Board shall be split into two subcommittees--policy and programming. The Chairperson shall be elected from among the student membership. The beginning of the term shall be April 15.

Policy Subcommittee Membership.

5 students

2 faculty (one being from the College of Fine Arts)

1 Union Director (as a non-voting, ex-officio member)

Policy Subcommittee Functions.

1. To be a watchguard of student interests in the University Union/Auditorium.
2. To advise and assist the University Union Director in determining policies concerning the use of the University Union/Auditorium and on policies regarding union facilities scheduling.

Programming Subcommittee Membership.

9 students

1 faculty

1 Union Director (as a non-voting, ex-officio member)

Programming Subcommittee Functions.

1. To provide programs in the University Union/Auditorium which augment recreation, and extend the broad educational goals of Illinois State University.
2. To advise and assist the Director in seeing that the facilities of the University Union/Auditorium are used to provide the greatest possible service to the entire University community.

Disposition of Studies and Recommendations. To the Entertainment Program Board for funding and the Student Affairs Committee of the Academic Senate for policy matters and functions.

FINANCIAL EXIGENCY POLICY AND PROCEDURE

Each year, the appropriate officers of the University assess the process and prospects for the state operating appropriation for the University. If, in any year, they determine that the state operating appropriation for the University, excluding retirement, is or can reasonably be expected to be less than that of the previous year after adjustments have been made for the impact of inflation on all costs except those for personal services, the Budget Team reviews commitments of the University and attempts to effect a reduction without a reduction in the number of authorized faculty positions or the emergency layoff of tenured faculty.

If the reduction can be effected without a reduction in the number of authorized faculty positions or the emergency layoff of tenured faculty, an exigency declaration is avoided.

If the reduction can be effected with a reduction in the number of authorized faculty positions but without the emergency layoff of tenured faculty, an exigency declaration is avoided. However, in this case, a detailed review of the situation is provided in a joint meeting of the Budget Team and the Senate Budget Committee.

If the Budget Team concludes that the reduction can only be effected by a reduction in the number of authorized faculty positions and the emergency layoff of tenured faculty, the President is advised that a financial exigency appears imminent. The President then reviews the situation with the Budget Team, the Senate Budget Committee, the Executive Committee of the Academic Senate, the Civil Service Council, and the Professional and Technical Staff Council. If after these reviews, the President remains convinced that a financial exigency is imminent, the President informs the University Community

of this conclusion and the University Financial Exigency Committee is established.

The University Financial Exigency Committee consists of 13 members. These are: the eight members of the Senate Budget Committee; the chairpersons of the Academic Senate, the Civil Service Council, and the Professional and Technical Staff Council; the Civil Service Budget Team Observer; and, the Vice President for Business and Finance. The University Financial Exigency Committee is chaired by the Chairperson of the Senate Budget Committee.

The University Financial Exigency Committee is consulted by the President prior to any request for the Board of Regents to declare a state of financial exigency at Illinois State University. In turn, the University Financial Exigency Committee is responsible for seeking the advice of the Academic Senate, the Civil Service Council, and the Professional and Technical Staff Council, and any other bodies considered appropriate on the matter. All evidence pertinent to this issue shall be made available to this committee. Having sought this advice, the University Financial Exigency Committee recommends to the President whether to seek the declaration of a state of financial exigency by the Board of Regents.

When constituted, the University Financial Exigency Committee develops a statement of policy and procedural guidelines for implementing staff reductions to be used after the Board of Regents has declared a state of financial exigency. These policy and procedural guidelines shall be consistent with Board regulations and policy, shall be formulated prior to the declaration of a state of financial exigency, and shall provide for measures for effecting necessary staff reductions within individual units. Recommended specific staff reductions consistent with these policy and procedural guidelines as are necessary within the financial resources available to each unit shall be recommended by the individual units through the usual admin-

istrative channels (e.g., an academic department to the appropriate college dean to the Provost.)

When a state of financial exigency has been declared by the Board of Regents, the University Financial Exigency Committee, with the advice of legal counsel, functions as an oversight committee having the following specific responsibilities: (a) to assure itself that the administrative determination of the amount of financial resources available to the units of the University is made in a manner which does the least harm possible to the missions of the University and the quality of its instructional programs, (b) to assure itself that the policy and procedural guidelines have been followed by all parties concerned in recommending necessary specific staff reductions, (c) to assure that due process has been followed, and (d) to provide an appeal body consisting of some or all members of the University Financial Exigency Committee to hear allegations of deviations from the policy and procedural guidelines in individual cases and make appropriate recommendations as a result of the hearing.

1/26/77

RESOLUTION ON THE STATE UNIVERSITIES RETIREMENT SYSTEM

- WHEREAS the State of Illinois has an obligation to obey the law, and
- WHEREAS the State Universities Retirement System has been funded at levels far lower than the full-funding required by law, and
- WHEREAS the Retirement System is not even funded at an actuarially safe level, the unfunded accrued liability on August 31, 1976 being \$638 million, and
- WHEREAS the state's appropriation to the State Universities Retirement System during past years has been grossly inadequate, and
- WHEREAS those persons now receiving pensions have seen their benefits diminished as a result of inflation

BE IT SO RESOLVED

that the Illinois State University Academic Senate communicate its great concern to the Governor and to the state legislature that the State Universities Retirement System be granted increased appropriations to bring it up to a level of funding that is necessary for the system to survive and to provide adequate benefits to its members

Approved by the ISU Academic Senate on January 26, 1977